



## **BOARD MEETING MINUTES**

August 18, 2016

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Ben Kelly, Scott Christensen , Chris Loomis, Ashley Bryant, , Kyle Zentz, Dennis Trujillo, Garrett Vap, Brad Moody, Andrew Torrance, Kelley Huss

Absent: Melanie Trujillo, Mark Dean, Brandon Kaplan,  
This meeting was brought to order at 10:10 am

1. **Director's Report** (Melanie – Not Present)- See notes
  - a. Working on Quickbooks
  - b. Contacted members for payment
  - c. Past Member's Action Plan
  - d. Working on collections, website and membership.
  
2. **Presidents Report-** (Chris Loomis)
  - a. Participation in CCC declined by board
  - b. Set up time for CCC to interact with membership in the future
  
3. **Vice Presidents Report –** (Brandon Kaplan)
  - a. No Report
  
4. **Secretary Report –** (Scott Christensen)
  - a. March Minutes Approved and posted to website
  
5. **Treasurer's Report –** Ben Kelly
  - a. Balance sheet
  - b. A/R Aging Summary
  - c. Budget vs actuals
  - d. Expense report
  - e. Current budget vs actuals- 2016 events
  - f. What do we owe national?
  - g. Reviewed training year end- projecting \$5,400 over budget
  - h. Break even would be a success! Proving value to membership
  
6. **Committee Reports**
  - a. Excellence in Construction Awards (G. Vap) – Complete
  - b. Casino Night (Ashley B) - Complete

- c. Membership (Garrett) – Membership drive progressing-See action plan
- d. Golf Tournament (Brandon Kaplan) – Complete
- e. Christmas Project (Brandon Kaplan) –
  - i. Ashley to assist
  - ii. Start family nominations- target \$500/family-email blast for membership nominations
  - iii. Mulligan fund from golf event to fund Xmas gifts again
  - iv. Dates to consider December 8<sup>th</sup> or 15<sup>th</sup>- contact venue to check availability
- f. Colorado Construction Career Days (Chris Loomis) – September 21<sup>st</sup>
  - i. Promotion of event to start after golf
- g. Clay Shoot (Garrett) – No report
  - i. Venue reserved
  - ii. Assign helper?
- h. Member Networking Events (Chris)- One more event planned for 2016 TBD.
- i. Safety & Training (Mark Dean)
  - i. FMI training – September 2nd. Need to push for enrollment
  - ii. Push for breakfast and lunch sponsorships
  - iii. Need to fill 6 seats for September class
  - iv. Sept class will act as a predictor for next year
  - v. New Norb class has 16 seats sold, target of 22 or more
- j. Website & Social Media (Melanie Trujillo) – No report

7. New Business –

- a. General Connection- writeoff/roll \$100 into renewed membership dues
- b. Phillips- write off \$85- They still support events
- c. USI Try 1 more time then write off membership due owed \$450
  - i. Give them deadline to pay or lose membership by 9-15-16
- d. Corchoran, now Spacecon- write off and cancel membership by 9-15-16
- e. Smalley- still in
- f. Procoat- still in- confirmed by Scott
- g. Membership and Corportae sponsorships to be combined next year
  - i. Will need to advertise the change to avoid confusion
- h.
  - i. Email blast new products-Monthly fee or 1-2 times per year included?
  - ii. Job postings on website- IBID
  - iii. Make separate tab on website for company website or contact info? Tab APPROVED
  - iv. What is the fee? \$30/month or sell it quarterly?- Free through end of the year APPROVED
  - v. Must be an AWCI member to post
- i. Corporate sponsorship changes
  - i. Start conversation with any changes to pricing
  - ii. Include membership with corporate sponsorship?

Meeting was Adjourned 11:15am

