



BOARD MEETING MINUTES

July 21, 2016

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Ben Kelly, Brandon Kaplan, Scott Christensen, Chris Loomis, Ashley Bryant, Kyle Zentz, Dennis Trujillo, Garrett Vap, Brad Moody, Mark Dean

Absent: Melanie Trujillo, Andrew Torrance, Kelley Huss
This meeting was brought to order at 10:05 am

1. **Director's Report** (Melanie – Not Present)- See notes
 - a. Working on Quickbooks
 - b. Contacted members for payment
 - c. Past Member's Action Plan
 - d. Working on collections, website and membership.

2. **Presidents Report-** (Chris Loomis)
 - a. Golf event was outstanding- Omni was easy to work with.
 - b. Need to assign "helper" for each event to ease transitions

3. **Vice Presidents Report –** (Brandon Kaplan)
 - a. No Report

4. **Secretary Report –** (Scott Christensen)
 - a. March Minutes Approved and posted to website

5. **Treasurer's Report –** Ben Kelly
 - a. Balance sheet
 - b. A/R Aging Summary- 4 action items pending
 - c. Budget vs actuals
 - d. Expense report
 - e. Current budget vs actuals- 2016 events

6. **Committee Reports**
 - a. Excellence in Construction Awards (G. Vap) – Complete
 - b. Casino Night (Ashley Bryant) – Complete
 - c. Membership (Garrett) – Membership drive progressing-See action plan
 - d. Golf Tournament (Brandon Kaplan) – Complete
 - i. Event was a great success with record attendance.
 - e. Christmas Project (Brandon Kaplan) –
 - i. Kyle to assist with the set up
 - ii. Ashley to assist with gift buying

- iii. Start family nominations- target \$500/family-email blast for membership nominations
 - iv. Mulligan fund from golf event to fund Xmas gifts again
 - v. Dates to consider December 8th or 15th- contact venue to check availability
 - f. Colorado Construction Career Days (Chris Loomis) – September 21st
 - i. Promotion of event to start after golf
 - ii. Ashley to set up a time to meet at Genesis with Dennis & Chris to hand off photos of golf to give to Dennis and to review possible ACT install for CCCF
 - g. Clay Shoot (Garrett) – No report
 - i. Venue reserved
 - ii. Andrew to help Garret with Clay Shoot
 - h. Member Networking Events (Chris)- One more event planned for 2016 TBD.
 - i. Safety & Training (Mark Dean)
 - i. FMI training – September 2nd. Need to push for enrollment
 - ii. Push for breakfast and lunch sponsorships
 - iii. Need to fill 6 seats for September class
 - iv. Sept class will act as a predictor for next year
 - v. New Norb class has 16 seats sold, target of 22 or more
 - j. Website & Social Media (Melanie Trujillo) – No report
- 7. New Business –
 - a. How AWCI can be used by our membership?
 - i. Email blast new products-Monthly fee or 1-2 times per year included?
 - ii. Job postings on website- IBID
 - iii. Make separate tab on website for company website or contact info? Tab APPROVED
 - iv. What is the fee? \$30/month or sell it quarterly?- Free through end of the year APPROVED
 - v. Must be an AWCI member to post
 - b. Corporate sponsorship changes
 - i. Start conversation with any changes to pricing
 - ii. Include membership with corporate sponsorship?

Meeting was Adjourned 11:15am