



BOARD MEETING MINUTES

July 20, 2017

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Chris Loomis, Dennis Trujillo, Kelley Huss, Scott Christensen, Andrew Torrance, Junior Mendoza, Ken Franc, Ryan Mitchell, Doug Laufenberg.

Absent: Melanie Trujillo, Kyle Zentz, Garrett Vap, Nate Reimer

This meeting was brought to order at 10:06 am

1. **Director's Report** (Melanie – Not Present)
 - a. Member Spotlight
 - i. Decision to limit blast to one company per blast – biweekly release rather than 2 companies on monthly blast. Eliminates drawback of being 2nd company listed at the bottom of the email...equalizes company visibility.
 - b. Golf Outing Debrief
 - i. Reuse signs to cut costs (\$980 was spent on signs that replicated the prior year)
2. **Presidents Report** (Chris Loomis)
 - a. Colorado Careers Now (October Start date for Jobsite tours, alert Subs at participating Jobsites)
 - i. Task force 1: Manual for counselors to clarify next steps for interested students
 - ii. Task force 2: Locating which schools will participate in pilot programs
 - iii. Task force 3: Identifying which GC's will host students, which trades, which subs? (avoid any GC/Sub conflicts)
 - b. Motion for AWCI to formerly support AGC's efforts on Colorado Careers Now:
APPROVED
3. **Vice Presidents Report – (Scott Christensen)**
 - a. No Report
4. **Secretary Report – (Kyle Zentz- Not Present)**
 - a. Prior minutes Approved
5. **Treasurer's Report – (Andrew Torrence)**
 - a. Balance Sheet
 - b. A/R Aging Report
 - c. Reviewed Outstanding Invoices
 - d. Current Budget vs Actuals – 2017 Events

- e. Box account being actively utilized by Andrew to store AWCI-related documents

6. **Committee Reports**

- a. Excellence in Construction Awards (Doug)
 - i. Completed. Successful Event.
- b. Casino Night (Ryan and Andrew)
 - i. Completed. Successful Event.
- c. Membership (Garrett-not present)
- d. Corporate Sponsorship (Garrett and Chris)
 - i. Non-members welcome to participate as guests in all AWCI events in order to learn about the benefits of membership!
- e. Golf Tournament (Kyle Zentz)
 - i. Income \$300 under budget, Expenses tbd
- f. Christmas Project (Kyle Zentz) – No Report
 - i. Determine date by next meeting
- g. Clay Shoot (Scott and Junior)
 - i. Event will run same as last year
- h. Member Networking Events (Chris and Dennis)
 - i. Top Golf event – June 14th. Wednesday 12-3pm – Event Complete.
 - ii. 22-26 attendees (30 members were forecasted which reduced profitability of the event = \$300 loss on the event)
 - iii. Explore whether to try again at Top Golf, or try a different event
- i. Safety & Training (Kelley Huss)
 - i. Sales Training Complete
 - ii. Spanish Training – 1st class nearly concluded. Successful 1st class, good initial feedback from 11 participants.
 - 1. Motion to approve \$70 extension on additional class: APPROVED
 - 2. Continue training from where the last class concluded rather than starting again at the beginning. “Intermediate class” to supplement the normal beginner class
 - 3. Verify the class is being utilized at participating companies
 - iii. Norb Training
 - 1. Booked at Moody for Sept 21-22 Full Days.
 - 2. Sponsors needed for breakfast and lunch - \$300 per day to cover both meals
- j. Website & Social Media (Melanie Trujillo-not present)
 - i. Twitter, Facebook, LinkedIn being utilized
 - 1. Chris got 2 followers during the meeting!
 - 2. Possible raffles for social media followers at future events to incentivize participation

7. **New Business –**

- a. Dennis – let’s address who’s scheduled to leave the board, and possible replacements.
 - i. Utilize Box account to monitor tenures

Meeting was Adjourned 11:17am