BOARD MEETING MINUTES
July 20, 2017

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Chris Loomis, Dennis Trujillo, Kelley Huss, Scott Christensen, Andrew Torrance, Junior Mendoza, Ken Franc, Ryan Mitchell, Doug Laufenberg.

Absent: Melanie Trujillo, Kyle Zentz, Garrett Vap, Nate Reimer

This meeting was brought to order at 10:06 am

1. **Director’s Report** (Melanie – Not Present)
   a. Member Spotlight
      i. Decision to limit blast to one company per blast – biweekly release rather than 2 companies on monthly blast. Eliminates drawback of being 2nd company listed at the bottom of the email…equalizes company visibility.
   b. Golf Outing Debrief
      i. Reuse signs to cut costs ($980 was spent on signs that replicated the prior year)

2. **Presidents Report** (Chris Loomis)
   a. Colorado Careers Now (October Start date for Jobsite tours, alert Subs at participating Jobsites)
      i. Task force 1: Manual for counselors to clarify next steps for interested students
      ii. Task force 2: Locating which schools will participate in pilot programs
      iii. Task force 3: Identifying which GC’s will host students, which trades, which subs? (avoid any GC/Sub conflicts)
   b. Motion for AWCI to formerly support AGC’s efforts on Colorado Careers Now: APPROVED

3. **Vice Presidents Report** – (Scott Christensen)
   a. No Report

4. **Secretary Report** – (Kyle Zentz- Not Present)
   a. Prior minutes Approved

5. **Treasurer’s Report** – (Andrew Torrence)
   a. Balance Sheet
   b. A/R Aging Report
   c. Reviewed Outstanding Invoices
   d. Current Budget vs Actuals – 2017 Events
6. **Committee Reports**
   
a. Excellence in Construction Awards (Doug)
   i. Completed. Successful Event.

b. Casino Night (Ryan and Andrew)
   i. Completed. Successful Event.

c. Membership (Garrett-not present)

d. Corporate Sponsorship (Garrett and Chris)
   i. Non-members welcome to participate as guests in all AWCI events in order to learn about the benefits of membership!

e. Golf Tournament (Kyle Zentz)
   i. Income $300 under budget, Expenses tbd

f. Christmas Project (Kyle Zentz) – No Report
   i. Determine date by next meeting

g. Clay Shoot (Scott and Junior)
   i. Event will run same as last year

h. Member Networking Events (Chris and Dennis)
   i. Top Golf event – June 14th. Wednesday 12-3pm – Event Complete.
   ii. 22-26 attendees (30 members were forecasted which reduced profitability of the event = $300 loss on the event)
   iii. Explore whether to try again at Top Golf, or try a different event

i. Safety & Training (Kelley Huss)
   i. Sales Training Complete
   ii. Spanish Training – 1st class nearly concluded. Successful 1st class, good initial feedback from 11 participants.
      1. Motion to approve $70 extension on additional class: APPROVED
      2. Continue training from where the last class concluded rather than starting again at the beginning. “Intermediate class” to supplement the normal beginner class
      3. Verify the class is being utilized at participating companies
   iii. Norb Training
      2. Sponsors needed for breakfast and lunch - $300 per day to cover both meals

j. Website & Social Media (Melanie Trujillo-not present)
   i. Twitter, Facebook, LinkedIn being utilized
      1. Chris got 2 followers during the meeting!
      2. Possible raffles for social media followers at future events to incentivize participation

7. **New Business –**
   
a. Dennis – let’s address who’s scheduled to leave the board, and possible replacements.
   i. Utilize Box account to monitor tenures

Meeting was Adjourned 11:17am