



BOARD MEETING MINUTES

May 18, 2016

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Ben Kelly, Brandon Kaplan, Chris Loomis, Dennis Trujillo, Kyle Zentz, Ashley Bryant, Andrew Torrance, Brad Moody, and Guest: Kelley Huss

Absent: Melanie Trujillo, Mark Dean, Garrett Vap, Scott Christensen

This meeting was brought to order at 10:05 am

1. **Director's Report** (Melanie – Not Present)
 - a. Prepared Board Meeting Documents
 - b. Various Financials – See report for Details
 - c. Updated Registrations for Awards Dinner and Website Content
 - d. Created Email and Voting blasts in Constant Contact

2. **Presidents Report**
 - a. Reformatting Website to show past winners of AWCI awards year to year
 - b. Update voting criteria for Lifetime Achievement award.
 - i. Nominations by Membership. Final vote done by Board.
 - c. Board voted to supply Gift card for Karen in the amount of \$150.
 - d. Melanie setting up Networking folders with SOP's for Event planning

3. **Vice Presidents Report – (Brandon Kaplan)**
 - a. No Report

4. **Secretary Report – (Scott Christensen)**
 - a. April Minutes Approved

5. **Treasurer's Report – Ben Kelly**
 - a. Balance Sheet
 - b. A/R Aging Report
 - c. Reviewed Outstanding Invoices
 - d. Current Budget vs Actuals – 2016 Events

6. **Committee Reports**
 - a. Excellence in Construction Awards (Chris) – Successful Event.
 - b. Casino Night (Ashley and Andrew) – Complete. Profitable event.
 - c. Membership (Garrett) – Membership Drive in the works.
 - d. Corporate Sponsorship (Garrett) – Nothing to report
 - e. Golf Tournament (Brandon Kaplan) – July 12 @ Omni.

- i. Pricing same as last year
 - ii. Email blasts beginning Monday
 - iii. Brandon sending out Format for Review
 - iv. Sponsorship Drive ongoing
- f. Christmas Project (Brandon Kaplan) - Tuesday, December 15th
 - i. Same venue as last year
- g. Colorado Construction Career Days (Chris) – No report
- h. Clay Shoot (Garrett) – No report
- i. Member Networking Events (Chris)
 - i. Discussed Silica networking event and who should put on event. AWCI or Hilti.
- j. Safety & Training (Mark Dean)
 - i. Next class June 2nd
- k. Website & Social Media (Melanie Trujillo) – No Update

7. New Business –

All new business was discussed and covered during Director's Report and Committee Reports.

Meeting was Adjourned 11:05