



BOARD MEETING MINUTES

February 18, 2016

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Garrett Vap, Ben Kelly, Brandon Kaplan, Chris Loomis, Dennis Trujillo, Kyle Zentz, Ashley Bryant, Andrew Torrance

Absent: Melanie Trujillo, Mark Dean (phoned in for Safety and Training Update), Scott Christensen, Brad Moody

This meeting was brought to order at 10:06 am

1. **Director's Report** (Melanie – Not Present)
 - a. See Melanie's notes.

2. **Presidents Report**
 - a. See New Business.
 - b. Motioned to approved past minutes. Minutes Approved by board.

3. **Vice Presidents Report – (Brandon Kaplan)**
 - a. No Report

4. **Secretary Report – (Chris Loomis)**
 - a. January Minutes Approved

5. **Treasurer's Report – Ben Kelly**
 - a. Final Budget vs Actual 2015
 - b. 2015 Events Financial Summary
 - c. Balance Sheet
 - d. A/R Aging Report
 - e. Garrett motioned to move \$5K into reserve fund. Motion approved.
 - f. Current Budget vs Actuals – 2016

6. **Committee Reports**
 - a. Excellence in Construction Awards (G. Vap) – Deadline for submissions is March 4.
 - b. Casino Night (Ashley) - March 11th for date. Food, Bus, and Happy Hour sponsors discussed. Option will be available but not pushed. Melanie to attend to help with check in and administrative tasks.

- c. Membership (Garrett) – Have Lead on new member
 - d. Corporate Sponsorship (Garrett) – Nothing to report
 - e. Golf Tournament (Brandon Kaplan) – Date and Contract in place. Not executed. Kyle and Andrew to support Brandon in planning.
 - f. Christmas Project (Brandon Kaplan) - Tuesday, December 15th
 - i. More supplies needed this year
 - g. Colorado Construction Career Days (Chris) – Ashley to provide support to Chris
 - h. Clay Shoot (Garrett) – Kyle providing support
 - i. Member Networking Events (Chris) – Chris is new chair
 - j. Safety & Training (Mark Dean)
 - i. 14 of the 15 required participants have signed up. Motion to move forward with training was approved by the board.
 - ii. Single class buys will be offered. \$500 for members. \$700 for Non-members. Motion approved by board.
 - iii. Garrett looking to add 2 new trainings this year.
 - k. Website & Social Media (Melanie Trujillo) – No Update
7. New Business –
- a. ASA/AGC: Chris met with AGC to discuss their relationship with ASA. Relationship was reportedly better than expected. Continue to monitor by attending meetings.
 - b. Submissions Action Plan for the Excellence in construction awards. Need to drive submissions.
 - c. Reviewed contact list.

Meeting was Adjourned 11:39