



BOARD MEETING MINUTES

November 16, 2017

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Chris Loomis, Andrew Torrance, Ryan Mitchell, Nate Reimer, Doug Laufenberg, Scott Christensen, Ken Franc, Junior Mendoza, Kelley Huss, Garrett Vap, Dennis Trujillo

Absent: Melanie Trujillo,

This meeting was brought to order at 10:03 am

1. **Director's Report** (Melanie – Not Present)
 - a. Report Read
 - b. Melanie to send out 2018 meeting invites

2. **Presidents Report** (Chris Loomis)
 - a. Renewal emails going out in mid-December
 - b. 2018 Board Nominees/board members nominated by Garrett. Decisions on future board members ongoing with emphasis on Subcontractors (Drywall Services, Drywall Partitions, Delta, South Valley, Heartland Acoustics, KHS&S are target companies Garrett is contacting)

3. **Vice Presidents Report –** (Scott Christensen)
 - a. No Report

4. **Secretary Report –** (Ryan Mitchell)
 - a. Prior minutes Approved

5. **Treasurer's Report –** (Andrew Torrance)
 - a. Balance Sheet
 - b. A/R Aging Report
 - c. Reviewed Outstanding Invoices
 - d. Current Budget vs Actuals – 2017 Events
 - e. Corporate Sponsorship Structure for 2018
 - i. Motion to keep corporate sponsorship at 2017 levels by Garrett Vap, 2nd by Scott Christensen – Approved.
 - f. 2018 AWCI Budget – the board reviewed the 2017 budget versus actual, resulting in revisions to multiple expense and income budgets for 2018. Andrew will revise the 2018 budget template and send to the board members for pre-approval before the budget is approved at the Christmas AWCI meeting.

6. **Committee Reports**
 - a. Excellence in Construction Awards (Doug)
 - i. Successful Event.

- b. Casino Night (Ryan and Andrew)
 - i. Completed. Successful Event.
- c. Membership (Garrett) – No report
- d. Corporate Sponsorship (Garrett and Chris) – No Report
- e. Golf Tournament (TBD)
 - i. Event Complete.
- f. Christmas Project (Ken Franc, Dennis Trujillo)
 - i. Date is set for Dec 14th.
 - ii. All 8 families currently determined
 - iii. Melanie follows up with delegation of the families to nominators / board members
 - iv. Kelley, Garrett, Chris, Junior, Scott willing to do some shopping
- g. Clay Shoot (Marshal and Scott)
 - i. Event Complete
- h. Member Networking Events (Chris and Dennis)
 - i. Top Golf event – Next one in Early November – 11/8
- i. Safety & Training (Nate Reimer) – No report
 - i. Date for Blue Beam training discussed – Feb 7th – 8th time frame preferred by the group, Nate to work on finalizing a date for training.
- j. Website & Social Media (TBD) – No report
- k. History Committee (Garrett Vap)
 - i. List of past presidents complete.

Meeting was Adjourned 11:38 am