



BOARD MEETING MINUTES

April 20, 2017

Location: Moody Insurance Offices (8055 E. Tufts Avenue, Denver, CO 80327)

Attended: Chris Loomis, Dennis Trujillo, Kyle Zentz, Andrew Torrance, Kelley Huss, Ryan Mitchell, Junior Mendoza, Scott Christensen, Doug Laufenberg, Nate Reimer, and Ken Franc (Observing)

Absent: Melanie Trujillo, Garret Vap, Marshall Anliker

This meeting was brought to order at 10:00 am

1. **Director's Report** (Melanie – Not Present)
 - a. Report Read
 - b. Board Members be sure to include Melanie on any event planning details
2. **Presidents Report** (Chris Loomis)
 - a. Attendance – Chris re-iterated the importance of attendance to the monthly meetings and commitment to the board. Also encouraged networking attendance and networking at AWCI events.
- 3.
4. **Vice Presidents Report – (Scott Christensen)**
 - a. No Report
5. **Secretary Report – (Kyle Zentz)**
 - a. Prior minutes Approved
6. **Treasurer's Report – (Andrew Torrance)**
 - a. Balance Sheet
 - b. A/R Aging Report
 - c. Reviewed Outstanding Invoices
 - d. Current Budget vs Actuals – 2016 Events
 - e. Sherwin Williams \$750 being voided from A/R.
 - f. Non-member premium \$ going to Christmas Party Budget – Approved by Board
7. **Committee Reports**
 - a. Excellence in Construction Awards (Doug)
 - i. Date is 5/11.
 - ii. ICI is ½ of Event Sponsor (\$1000). Still outstanding is other half of event sponsor plus two table sponsors @ \$500 ea.
 - iii. Board voted to award Ron Lundquist the Lifetime Achievement award.
 - b. Casino Night (Ryan and Andrew)
 - i. Completed. Successful Event.
 - c. Membership (Garrett) – No report

- d. Corporate Sponsorship (Garrett and Chris)
 - i. Garrett and Chris to Meet
- e. Golf Tournament (Kyle Zentz)
 - i. Date is July 11
 - ii. Agreement is finalized.
 - iii. Email blasts starting after the Awards Dinner
 - iv. Sponsors to be discussed at next Board meeting.
- f. Christmas Project (Kyle Zentz) – No Report

- g. Clay Shoot (Marshal and Scott)
 - i. Add Insurance to Event
 - ii. Date is 10/12/17 – Locked in.
- h. Member Networking Events (Chris and Dennis)
 - i. Chris and Dennis to meet.
 - ii. Top Golf event

- i. Safety & Training (Kelley Huss)
 - i. May 2nd is date for Sales Training
 - ii. Spanish Training is next. \$100 total for 5-week class. Morning or Lunch for timing.
- j. Website & Social Media (Melanie Trujillo)
 - i. Start Monthly news blasts with all Events listed.

- 8. New Business –
 - A. Discussed getting a Box account for file sharing.

Meeting was Adjourned 11:34am