



BOARD MEETING MINUTES

June 26, 2014

Location: Moody Insurance (8055 East Tufts Avenue, Suite 1000, Denver, CO 80237)

Attended: Dennis Trujillo, Ben Kelly, Garrett Vap, Brandon Kaplan

Absent: Hope George, Jason Gordon, Mark Dean, Jake Forbes, Shawn Macaluso, Pat Hendricks, Brad Moody

The meeting was brought to order at 11:01 am.

1. **President's Report** (Dennis Trujillo) –
2. **Vice President's Report** (Dennis Trujillo) –
3. **Secretary's Report** (Brandon Kaplan) -
4. **Treasurer's Report** - Ben Kelly reviewed the financials
5. **Committees**
 - **Bowling Tournament** (Jake Forbes) – No report
 - **Christmas Project** (Brandon Kaplan) – No report
 - **Construction Career Days** (Jake Forbes) – No report.
 - **Excellence in Construction Awards** (Dennis Trujillo / Garrett Vap / Jason Gordon) – No report.
 - **Golf Tournament** (Brandon Kaplan / Brad Moody) – Brandon reviewed the golf tournament details to date including all last minute details.
 - **Membership** (Jason Gordon) – No report.
 - **Nominations** (Jason Gordon) – No report.
 - **Poker Tournament** (Pat Hendricks) – No report.
 - **Programs & Networking Events** (Dennis Trujillo) – No report.
 - **Safety & Training** (Ben Kelly / Mark Dean / Brad Moody) – No report.
 - **Website & Social Media** (Jason Gordon) – No report.
 - **Corporate Sponsor Program** (Dennis Trujillo / Jason Gordon) – No report.
 - **Clay Shoot** – (Garrett Vap) – Board Members present and via email elected to table this event until 2015.

The meeting was adjourned at 10:30 am

Next Board Meeting:

Thursday, July 24, 2014, 10:00am - 11:30am

Moody Insurance
8055 East Tufts Avenue, Suite 100
Denver, CO 80237

DIRECTORS REPORT

May 2014

Board Meeting - April

- Prepared Documents and emailed to the Board
- Posted April Board Meeting Minutes online once they were approved
- Attended May Board Meeting

Financials

- Worked with Ben Kelly on Financials
- Completed April bank statement reconciliation
- Processed QuickBooks credit card processing
- Prepared checks and entered invoices and payments into QuickBooks
- Completed Schedule of Values for Corporate Sponsorships Accounting – published to board

Website

- Added content to new website
- Updated contact information for members
- Attended Website Training at May Board Meeting
- Worked with Jason Gordon to ensure Network Solutions services were terminated
- Corrected spelling errors on website
- Updated calendar of events

General Meeting – Happy Hour

- Completed Name Tags for event
- Created Attendee list for tracking

AWCI Training – Aerial Lift

- Sent EBlasts
- Completed Website Registrations
- Processed Certificate of Insurance
- Completed Name Tags
- Worked with Ben & Mark to ensure all event details were covered

Membership

- Completed National Membership renewal reconciliation

Golf Tournament

- Completed Save the Date EBlast
- Completed Tournament EBlast
- Created Website Registration