



BOARD MEETING MINUTES

February 14, 2013

Location: Moody Insurance

Attended: Steve Bradford, Heather Clark, Jake Forbes, Jason Gordon, Pat Hendricks, Brandon Kaplan, Brad Moody, Bud Stratton, Dennis Trujillo, Ben Kelly and Garrett Vap

Absent: None

The meeting was brought to order at 10:05am.

Director's Report (Heather Clark)

Board Meeting - January

- Took notes
- Created meeting minutes
- Financials
- Met with Dennis to reconcile all accounts
- Wrote checks and entered invoices and payments into QuickBooks
- Prepared financials for February board meeting

Membership

- Created invoice for membership renewal for Midwest Drywall

Social Media

- Facebook - Uploaded contact list and more photos
- LinkedIn - Created group and Company Profile

Other

- Worked with Jason to set up Constant Contact, Phone, Fax and Website access
- Updated AWCI-Colorado calendar and posted to the website
- Created Action Plan for 2013

President's Report (Jason Gordon)

- Jason Gordon gave an update on the INTEX/AWCI lawsuit and the committee discussed how it might impact AWCI Colorado. It will be the last year the AWCI Conference and INTEX show will be combined.
- Jason Gordon is working on a partnership with ASA so that we can cross-communicate events at the member rate.
- The Board discussed Amendment 64 and if we should be educating our members on the changes. Brad Moody offered to promote the class he is doing on Amendment 64 to AWCI-Colorado members. The class is on April 16th from 11:30-1:30 at the Pinnacol offices. Heather will promote this to the members through constant contact and on the website.
- Jason Gordon and Heather Clark have created an Action Plan for each board member for each month based on the Board Meeting. This is intended to help all board members stay on track.
- Jason Gordon sent the annual President's Letter to the membership. It will also be added to the updated Membership Packet.

Vice President's Report (Dennis Trujillo)

- No report

Secretary's Report (Garrett Vap)

- January Meeting Minutes were reviewed. Dennis Trujillo motioned to approve the January Meeting Minutes as written, Steve Bradford seconded the motion and the Board approved unanimously.

Treasurer's Report (Bud Stratton/Dennis Trujillo)

- Bud Stratton reviewed the financial reports with the Board. He will be handing out only his summary report at the Board Meetings. Heather Clark will prepare the memorized reports for Bud Stratton and Jason Gordon to review prior to the meeting each month.
- Dennis Trujillo will work with Heather Clark to complete the clean up the financials and accounts receivable. Bud Stratton will reconcile the QuickBooks with the bank statement each month.

Committee Reports

- **Poker Tournament** (Pat Hendricks) - April 12, 2013
Pat Hendricks is working on the event and will bring the final details to the March board meeting. Jason gave Pat the contact info for CasinoPartyUSA as an option for the event.
- **Excellence in Construction Awards** (Kelly Dunlop/Brandon Kaplan) - May 23, 2013
The committee discussed options and would like to take this event to the next level and make it very prestigious. The Board will discuss it more at the March Meeting and decide if they would like to cancel this year's event to improve it for next year.
- **Golf Tournament** (Garrett Vap/Brandon Kaplan) - July 16, 2013
No Report
- **Construction Career Days** (Jake Forbes) - September _____
Jake Forbes will send Heather Clark the dates to add to the Calendar.
- **Bowling Tournament** (Dennis Trujillo/Jake Forbes) - October 18, 2013
No Report
- **Christmas Project** (Garrett Vap/Brad Moody) - December 12, 2012
No Report
- **Membership** (Steve Bradford)
No Report
- **Nominations** (Steve Bradford)
No Report
- **Product Show** (Jason Gordon, Steve Bradford, Jake Forbes and Brandon Kaplan)
The committee will meet to discuss options and possible partnering with other associations. The committee will create a plan to present to the board at the April board meeting. The goal would be a free show for attendees with educational sessions. Jason Gordon will attend the Home Builders show in April for ideas. We may have an AWCI-Colorado Product Show every other year that highlights new items coming into the market. We would also like to offer CEUs to promote attendance.
- **Programs/Networking Events** (Dennis Trujillo)
Dennis Trujillo will bring event ideas and options to the March board meeting.
- **Safety/Training** (Brad Moody/Steve Bradford)
The committee will come up with dates, locations and titles for the 2013 training sessions and bring them to the March board meeting. The Board decided to use the AWCI National Training Programs. The committee will also look at possible co-sponsorships with AGC and other local associations.
- **Website/Social Media** (Jason Gordon)
Heather Clark will continue to update the website and LinkedIn page and will add the updated Calendar to the website.

New Business

- The Board will discuss a Corporate Sponsorship Program at the March board meeting.

The meeting was adjourned at 11:00am.

Next Board Meeting:

Thursday, March 14, 2013
10:00 to 11:30am
Phoenix-AMC Office
Rocky Mountain Conference Room
3773 Cherry Creek North Drive
Denver, CO 80209